



File Search/Inspection Request

Completed request and fee must be submitted 20 days prior to closing date.

Purchaser's Name:

Agent's Name:

Address:

Address:

City/Town: Postal Code:

City/Town: Postal Code:

Phone:

Phone:

Owner's Name:

NOTE: Residential file searches for outstanding work orders on sewage disposal systems must be directed to:

Address:

NORFOLK COUNTY BUILDING DEPT. (519-426-5870) OR
HALDIMAND COUNTY BUILDING DEPT. (905-318-5932)

City/Town: Postal Code:

Phone: Work Phone:

PROPERTY DESCRIPTION:

Commercial Name:

Street Address: Lot: Concession:

Plan Number: Sub lot: Township:

Closing Date:

\$180.00 (HST included) Cheques are to be made payable to Norfolk County per business unit or address.

Health Unit File Search for Outstanding Work Orders against:

Food premises (commercial kitchen that serves food to the public), seasonal farm worker housing, recreational water (swimming pools, spas and hot tubs), public facilities with a well (i.e. campgrounds, trailer parks), personal services settings (hair salons, nail salons, tattoo shops, barber shops), licensed daycares, group homes, lodging homes, retirement homes, long term care facilities, premises regulated by the Smoke Free Ontario Act

Please Specify:

The following owner approval MUST be completed.

I/We, the undersigned, the owner of the above-mentioned lands and premises hereby authorize and direct you to inspect the above-mentioned lands and premises and to release the report of the results of such inspection to

Name

Address

agent for Purchaser or Vendor. This shall be your good and sufficient authority for so doing.

Dated at _____ this _____ day of _____ 2024

Owners

Witness