

2026 Seasonal Housing Inspection Request Form

For questions regarding your inspection request, please contact the Environmental Health Team Program Assistant:

☐ Simcoe 519-900-9600 ext 3477 or ehthotline@geph.ca ☐ Brantford 519-753-4937 ext 470 or EnvironmentalHealth@geph.ca

The required inspection will be \$100 (HST incl.) per building. If a re-inspection or secondary water sample is required, a \$50 (HST incl) fee will be charged. Payment can be made at the office, mailed to: Grand Erie Public Health, or Credit Card payment over the phone. If paying by cheques, please make cheques payable to Grand Erie Public Health.

☐ Simcoe Office
Suite 200, 185 Robinson Street
Simcoe ON N3Y 5L6

☐ Brantford/Brant office
194 Terrace Hill Street
Brantford ON N3R 1G7

Farm Operator applying for
workers:

Farm Owner Name:

Business Name:

Contact Numbers:

(please check the
preferred contact
number):

☐ Cell:

☐ Business:

☐ Home:

Email:

Complete Mailing Address:

To avoid delay with your bunkhouse approval, please ensure the following steps are taken prior to inspection:

- Provide at least 2 weeks notice when requesting an inspection. A PHI may be able to accommodate this sooner, but last minute requests cannot be guaranteed.
- Inspections should be requested and occurring **prior** to workers arrivals, but not more than 2 months **after** arrivals.
- **The water supply is on.** It is advised to sample the water and obtain a bacteriologically safe result prior to the inspection.
- Inspections will no longer be conducted on a winterized unit. Please plan accordingly.
- **The bunkhouse has been thoroughly cleaned.** If workers are present, the onus is on the farm owner/operator to ensure the bunkhouse will pass an inspection. Therefore, it is advised a check of the bunkhouse is done prior to the inspection.
- Building Department and/or Fire Department have been consulted and applicable permits issued for all new bunkhouses, renovated bunkhouses, and/or proposed usage of any other building that may house seasonal agricultural workers. **Failure to meet the Ontario Building Code and Fire Code can result in non-approval, and/or legal action.**

PLEASE COMPLETE REVERSE TO INDICATE HOUSING UNITS TO BE INSPECTED →

Please indicate location(s) of seasonal housing accommodation(s)

| Housing Location (Street Address and Township) | Approx. Worker Arrival Date (please print in full) | No. of Buildings Requiring Inspection/ Re- Inspection | Please choose that applies to the housing unit | |
|-------------------------------------------------------------|----------------------------------------------------------------|----------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| Example: 123 Charlotteville Rd 10, Charlotteville | Jan. 1, 2024 | 2 | <input checked="" type="checkbox"/> New Bunkhouse <input type="checkbox"/> Newly Renovated Bunkhouse | <input checked="" type="checkbox"/> Routine Inspection <input type="checkbox"/> Re-inspection/Water Re-sample |
| | | | <input type="checkbox"/> New Bunkhouse <input type="checkbox"/> Newly Renovated Bunkhouse | <input type="checkbox"/> Routine Inspection <input type="checkbox"/> Re-inspection/Water Re-sample |
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FOR OFFICE USE ONLY

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|--------------------|--|
| Date Fee Received: | |
| Receipt Number: | |
| Amount Received: | |

GEPH Comments

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Updated December 2025