

# GRAND ERIE PUBLIC HEALTH

## 2025 Seasonal Housing Inspection Request Form

For questions regarding your inspection request, please contact the Environmental Health Team Program Assistant at 519-900-9600 Ext. 3477 or at [ehthotline@geph.ca](mailto:ehthotline@geph.ca)

The required inspection will be \$99 per building. If a re-inspection or secondary water sample is required, a \$46.50 fee will be charged. Payment can be made at the office, or mailed to: Grand Erie Public Health, 200 – 185 Robinson Street, Simcoe ON N3Y 5L6. Please make cheques payable to **Grand Erie Public Health**.

Farm Operator applying for workers:

Farm Owner Name:

Business Name:

Contact Numbers:

(please check the preferred contact number):

☐

Cell:

☐

Business:

☐

Home:

Email:

Complete Mailing Address:

To avoid delay with your bunkhouse approval, please ensure the following steps are taken prior to inspection:

- Provide at least 2 weeks notice when requesting an inspection. A PHI may be able to accommodate this sooner, but last minute requests cannot be guaranteed.
- Inspections should be requested and occurring **prior** to workers arrivals, but not more than 2 months **after** arrivals.
- **The water supply is on.** It is advised to sample the water and obtain a bacteriologically safe result prior to the inspection.
- Inspections will no longer be conducted on a winterized unit. Please plan accordingly.
- **The bunkhouse has been thoroughly cleaned.** If workers are present, the onus is on the farm owner/operator to ensure the bunkhouse will pass an inspection. Therefore, it is advised a check of the bunkhouse is done prior to the inspection.
- Building Department and/or Fire Department have been consulted and applicable permits issued for all new bunkhouses, renovated bunkhouses, and/or proposed usage of any other building that may house seasonal agricultural workers. **Failure to meet the Ontario Building Code and Fire Code can result in non-approval, and/or legal action.**

**PLEASE COMPLETE REVERSE TO INDICATE HOUSING UNITS TO BE INSPECTED →**

## Please indicate location(s) of seasonal housing accommodation(s)

Housing Location (Street Address and Township)	Approx. Worker Arrival Date (please print in full)	No. of Buildings Requiring Inspection/ Re- Inspection	Please choose that applies to the housing unit	
<b>Example:</b> 123 Charlotteville Rd 10, Charlotteville	Jan. 1, 2024	2	<input checked="" type="checkbox"/> New Bunkhouse <input type="checkbox"/> Newly Renovated Bunkhouse	<input checked="" type="checkbox"/> Routine Inspection <input type="checkbox"/> Re-inspection/Water Re-sample
			<input type="checkbox"/> New Bunkhouse <input type="checkbox"/> Newly Renovated Bunkhouse	<input type="checkbox"/> Routine Inspection <input type="checkbox"/> Re-inspection/Water Re-sample
			<input type="checkbox"/> New Bunkhouse <input type="checkbox"/> Newly Renovated Bunkhouse	<input type="checkbox"/> Routine Inspection <input type="checkbox"/> Re-inspection/Water Re-sample
			<input type="checkbox"/> New Bunkhouse <input type="checkbox"/> Newly Renovated Bunkhouse	<input type="checkbox"/> Routine Inspection <input type="checkbox"/> Re-inspection/Water Re-sample
			<input type="checkbox"/> New Bunkhouse <input type="checkbox"/> Newly Renovated Bunkhouse	<input type="checkbox"/> Routine Inspection <input type="checkbox"/> Re-inspection/Water Re-sample
			<input type="checkbox"/> New Bunkhouse <input type="checkbox"/> Newly Renovated Bunkhouse	<input type="checkbox"/> Routine Inspection <input type="checkbox"/> Re-inspection/Water Re-sample

### FOR OFFICE USE ONLY

Date Fee Received:	
Receipt Number:	
Amount Received:	

### GEPH Comments

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Updated June 2025



Simcoe  
200-185 Robinson Street  
Simcoe ON N3Y 5L6  
Tel: 519-900-9600  
Fax: 519-427-5907  
Email: ehthotline@geph.ca

Caledonia  
100 Haddington Street  
Caledonia ON N3W 2N4  
Tel: 905-798-9060  
Fax: 519-427-5907